
Identifying Key Lines of Enquiry in Overview and Scrutiny work

Purpose

The purpose of this document is to provide councillors and officers with:

- guidance on the use of Key Lines of Enquiry (KLOE) for scrutiny work
- a mechanism for capturing and sharing these, and for these to be reflected in reports

What are Key Lines of Enquiry (KLOE)?

- KLOE are the identified areas of focus for a piece of scrutiny work.
- KLOE are often most effective when set out as a series of questions to be answered by the work.
- KLOE can include specific information and data requests.
- The overall aim for all KLOE should be **impact** – the angle of work selected should have a likelihood of leading to recommendations.
- If no impact is likely, the topic selected may be information giving – and better suited to an informal setting.
- KLOE can be applied to both deep dive scrutiny work (eg. working groups) and reports to committee.
- Establishing KLOE ensures that the expectations of the committee are clearly set out and those reporting to committee can respond to these requests.
- Officers responding to KLOE should reflect these within the body of the report to scrutiny.

1. Scrutiny Topic

Van Life

2. Key Lines of Enquiry (KLOE)

What are the questions to be answered by this work? Consider the impact that scrutiny can have when selecting questions.

- 1. What are the needs of those who choose to live in vans locally?**
- 2. What are the needs of those who culturally live or travel in vans eg. Gypsy Roman Traveller communities?**
- 3. What are the needs of those who end up living in vans or other vehicles due to circumstances i.e. homelessness?**
- 4. What are the needs of those who travel to BCP in their vans?**
- 5. What is the impact to residents in particularly densely populated parking spots?**
- 6. How can BCP Council provide for all of the above, particularly noting the rise of people choosing or otherwise to live in vehicles?**

3. Data and information requests

What are the specific data and information requests that will support the KLOE?

4. Additional information

Provide any further information relevant to the scope of the work here